



**SHORELAND PARK
SHELTER HOUSE AND PAVILION #1
5455 PATRIOT 419.726.6908
RENTAL CONTRACT
MAXIMUM OCCUPANCY OF THE SHELTER HOUSE IS 140**

RENTAL DATE _____

S M T W T F S
(CIRCLE DAY)

DAYTIME EVENING
BEFORE 5:00 P.M. AFTER 6:00 P.M.

RENTER'S NAME _____

ADDRESS _____
STREET CITY STATE ZIP

DRIVER'S LICENSE # _____ TELEPHONE # _____
(PROOF OF ID REQUIRED)

INTENT OF USE IS: _____

RECEIPT OF \$150.00 DEPOSIT FEE AND COMPLETED CONTRACT CONFIRMS THE RENTAL DATE. RESERVATION REQUEST WILL BE FORFEITED IF DEPOSIT AND CONTRACT ARE NOT RECEIVED WITHIN FIVE BUSINESS DAYS. Fee will be refunded by mail after the shelter house key is returned and if property and contents meet post rental inspection. A check will be issued on the first or third Thursday of the month following inspection. If the rental reservation is cancelled more than eight weeks prior to the rental date \$150.00 will be refunded to renter. If the date is cancelled less than eight weeks prior to rental date the deposit will not be refunded unless Washington Township is able to re-rent the property for that day.

The renter has first option of other available open time on their reservation date for the fees listed below. An attempt to contact the renter will be made if another reservation request is made for open time on their rental date.

Rental fees: daytime ends at 5:00 p.m. evening begins at 6:00 p.m. and ends at 1:30 a.m.
After dark, any activities must be inside the shelter house.
\$150.00 daytime rental vacated and key returned by 5:00 p.m.
\$75.00 daytime rental (Mon. - Fri.) vacated and key returned by 5:00 p.m.
\$250.00 evening rental for township resident after 6:00 p.m. vacated and key returned by 1:30 a.m.
\$350.00 evening rental for non resident after 6:00 p.m. vacated and key returned by 1:30 a.m.
\$150.00 evening rental (Sun. – Thurs.) after 6:00 p.m. vacated and key returned by 1:30 a.m.
\$50.00 discount for combined daytime & evening rental

**RENTAL FEE IS DUE EIGHT WEEKS PRIOR TO RENTAL DATE.
MAKE ALL CHECKS PAYABLE TO WASHINGTON TOWNSHIP.
AT LEAST ONE WEEK PRIOR TO THE RENTAL DATE, CONTACT DEBBIE AT 419.574-3955
SHE WILL LET YOU KNOW WHEN AND WHERE TO PICK UP THE SHELTER HOUSE KEY.**

RENTER INITIAL _____

RENTER UNDERSTANDS AND AGREES TO THE FOLLOWING:

Each line must be checked

- _____ Smoking is not allowed anywhere in the building.
- _____ Renter agrees that the building shall not be used for any purpose other than the one in the previous page.
- _____ No decorations will be affixed (taped, stapled, glued) to the inside or outside of the building. Non compliance fee \$25.00.
- _____ Floors must be swept (or wet cleaned if necessary) after the rental. Non compliance fee \$25.00.
- _____ All tables/chairs will be wiped clean and put in storage room. Tables must be stored so they do not block cabinets or phone box. Non compliance fee \$25.00.
- _____ Kitchen counters, appliances, etc. will be wiped clean. Non compliance fee \$10.00.
- _____ Trash will be removed from the building and placed in the dumpster. Non compliance fee \$10.00.
- _____ At no time is driving or parking on the grass permitted. Non compliance fee \$50.00.
- _____ No tables or chairs outdoors. Non compliance fee \$50.00 per table.
- _____ Renter will pay replacement cost of any and all damaged or missing equipment.
- _____ Renter agrees there will be no gymnastics, karate, or physical exercise activities etc. within the Shelter house.

If property damage or loss exceeds \$150.00 the renter accepts the financial responsibility for the additional expense. If it is determined that the park property and contents are not in the same condition as before the rental, the deposit will not be refunded.

The township reserves the right to terminate this agreement or to remove renter or any of renter's guests in the event the requirements of this agreement are violated or in the event any dangerous or unlawful activity occurs on park property during the time covered by this rental contract.

Renter agrees to conduct activities on park property so as not to endanger or offend any person or property.

Renter further agrees to defend, indemnify and hold harmless Washington Township from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from Washington Township by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death arises out of, or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the renter, or by third parties, or by the agents, servants, employees or factors of any of them.

I have read, understand, and agree to abide by the terms of the above contract.
I will be present during the rental hours.

Signature

Date

Park Superintendent

Date

ALCOHOL AGREEMENT

Alcoholic Beverages

1. Is LIQUOR going to be present or served? YES _____ NO _____

If the answer is **YES**, the renter's insurance company must provide proof of liability insurance with a minimum \$500,000 "personal liability". Proof of liability must be submitted to the township eight weeks prior to rental date.

***Certificate of Insurance required information:
Washington Township Shelter House Address and Event Date***

2. Is LIQUOR going to be SOLD? YES _____ NO _____

If the answer is **YES**, a Liquor Permit **IS REQUIRED**.

The insurance company must provide proof of liability insurance with a minimum \$1,000,000 "host liquor liability". Proof of liability must be submitted to the township eight weeks prior to rental date.

***Certificate of Insurance required information:
Washington Township Shelter House Address and Event Date***

The renter agrees to defend, indemnify and hold harmless Washington Township from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from Washington Township by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death arises out of, or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the renter, or by third parties, or by the agents, servants, employees or factors of any of them.

**ALCOHOL IS NOT PERMITTED ANYWHERE OUTSIDE THE SHELTER HOUSE.
ALCOHOL IS ONLY PERMITTED INSIDE THE BUILDING.**

I have read, understand, and agree to abide by the terms of the above agreement.

Signature

Date

Print Name

Rental Date